

FOML Board Meeting – October 19, 2022

11:30 am

Minutes

Attendees: Dana Arbaugh, Linda Arbaugh, Karen Armendariz, Rosemary Joy, Madelyn Lee, Nonie McDonald, Melanie McInerney, Kelly McKean, Catherine Pelizzari

1. Adoption of agenda

Madelyn Lee moved, and Dana Arbaugh seconded the motion that the agenda be adopted as amended. Passed with all ayes.

2. Approval of minutes of August 23, 2022 meeting via Zoom

Dana Arbaugh moved, and Karen Armendariz seconded the motion that the minutes be approved. Passed with all ayes.

3. Treasurer's report

Karen Armendariz presented the Treasurer's report, including the budget for 2023.

The bank balance as of the current date is \$102,000. Dana Arbaugh mentioned that the insurance may be increased for 2023, but it will still fall within the budget. Kelly McKean presented the wish list of items to be funded in 2023.

Melane McInerney moved and Madelyn Lee seconded the motion to accept the 2023 budget; passed with all ayes.

4. Election of Officers

The following slate of officers was proposed for the vote to elect:

Nonie McDonald,	President
Madelyn Lee	Vice President
Karen Armendariz	Treasurer
Catherine Pelizzari	Secretary
Melanie McInerney	Membership Chairperson
Charles Key	Publicity
Rosemary Joy	Book Sale Coordinator
Farhana Sharmeen	Board Member at Large
(vacancy)	Board Member at Large
Kelly McKean	Community Librarian

Dana Arbaugh moved and Catherine Pelizzari seconded the motion to elect the new slate of officers. Passed with all ayes.

5. Presentation of gifts for super volunteers

Nonie McDonald, Rosemary Joy, and Catherine Pelizzari were given gift cards for the number of hours they worked.

6. Recognition for Asian Language volunteers

It was recommended that both of our Asian Language volunteers, Ling and Kousu, be given \$100 Amazon gift cards for their invaluable work in dealing with the large amount of Asian Language materials that are donated to the Friends. Catherine Pelizzari moved, and Nonie McDonald seconded the motion to do this, passed with all ayes.

7. Coupons

It was recommended that the FOML make 200 coupons good for one free book at a book sale to be given out at Pumpkins in the Park on Saturday, October 22.

Further discussion on the use of other coupons, and methods to investigate marketing channels and their relative usefulness, was decided to be too complicated to be decided at this time, so this issue will be discussed at a later meeting.

Melanie McInerney moved to accept the Pumpkins in the Park coupons and postpone discussion of other coupons; Karen seconded the motion, passed with all eyes.

8. Four large book sales for the coming year

Because of the great numbers of donations that the FOML have been receiving, several board members have proposed increasing the number of large (auditorium-based) book sales next year to four. The new four-sales-a-year schedule would not go into effect until the June 2023 sale, which is the point at which both the current and proposed schedules would overlap. As such, the schedule for 2023 sales is a mix of both schedules and includes a mini sale. The Jan 26-29 sale and April 22-23 mini sale are holdovers of the 3-sales-a-year schedule, followed by the June 1-4 sale as the beginning of the new schedule with sales Sept 7-10 and Nov 30-Dec 3 rounding out the sale schedule. Rosemary Joy moved to adopt this proposal, Madelyn Lee seconded the motion, and it passed with all eyes.

9. Preparation for December mini-sale

Our December mini-sale will take place December 3-4 in the study rooms with setup on December 2.

10. Community Librarian report

Kelly Mckean reported that:

a. A new Deputy County Librarian, Marlene Yamamoto, has been hired, and county deputy librarian positions are now all filled.

b. A few library positions are still unfilled, but a new senior library clerk will be hired soon.

c. The new exhibit in the library's courtyard will be We Are Not Strangers Here, about the Black community.

d. There will be some new physical upgrades added to the children's area.

e. A very supportive donor, Richard Chin, has been added to the Platinum Level Donor Board, the first donor to reach this level.

f. Masking is still required in the library because that is a decision of the County Executive Office.

11. Next board meeting date and location – Our next meeting will take place on Wednesday, January 11, 2023 in the Library's Conference Room at 10:00 am.

12. Adjournment – The meeting was adjourned at 1:15 pm.