

# FOML Board Meeting – August 21, 2024

10:00 am

## Minutes

Attendees: Karen Armendariz, Ling Chen, Rosemary Joy, Charles Key, Nonie McDonald, Melanie McInerney, Madelyn Lee

### 1. Call to Order

The meeting was called to order at 10:00 am. The secretary being absent, Charles Key was appointed Clerk Pro Tem by acclamation.

### 2. Adoption of agenda

**Motion/Second/Pass** to adopt the draft agenda with the following changes;

- The table of upcoming sales is amended to set the date of the March 2024 sale to 2/27-3/2.
- The Notes for the Aug 24-25 sale in the table of upcoming sales is amended as follows: Special price books + comics, will all purchases %50 off on Sunday.

### 3. Approval of minutes of May 15, 2024 meeting

**Motion/Second/Pass** to adopt the 5/15/24 minutes without amendment.

### 4. Treasurer's report

Karen Armendariz presented the Treasurer's report.

- Cash reserves are \$50,882 in checking and \$50,582 in a CD.
- There was discussion of management of the CD.
- There is a need to increase the Plant Management budget beginning in October, 2024.

**Motion/Second/Pass** to adopt the following resolution: "The Plant Management budget item shall be increased to \$1550 per year as of October, 2024."

### 5. Publicity Report

Charles presented a report.

- Social Media engagement continues to edge up.
- The regular posting schedule proposed in May has not yet been implemented.
- Advertising for the mini-sale is ongoing.

### 6. Preparation for Upcoming Sales

- There was a review of August sale staffing and contents.
- There are substantial vacancies on the September sale schedule. Some members were not able to access the schedule.
- Rosemary reported that there are four responses from new adult volunteers.
- Rosemary requested clean-up help following the August sale.

### 7. Other Business

Nonie reported on a plan to revise our special-price buckets. **Motion/Second/Pass** to change our value and pricing guidelines for special-price books as follows;

- Books valued at \$8-\$15 will sell for \$4
- Books valued at \$15+-\$22 will sell for \$7

The Board's annual lunch will occur on 10/16/24 at 11:30 am at Casa Azteca.

### 8. Next board meeting date and location

Our next meeting will take place at 10 am on Wednesday, November 13, 2024, in the usual library meeting room.

### 9. Adjournment

The meeting was adjourned at 10:30 am.

## Upcoming Sales

Dates	Type	Notes
Aug 24-25	Mini-Sale	Special price books + comics, 50% off marked price on Sunday
Aug 29-Sept 4	Pop-up	Comic sale in nook (\$.25 each or 5 for \$1); cashiered by staff @ accounts desk
Sep 12-15	4-day Sale	Thus. evening closes at 8
Dec 5-8	4-day Sale	
Feb 27 - Mar 2	4-day Sale	
June 5-8	4-day Sale	
Sept 11-14	4-day Sale	
Dec 4-7	4-day Sale	