

Friends of the Milpitas Library Board Meeting
June 2, 2021 (via Zoom)
Minutes

Attendees: Dana Arbaugh, Linda Arbaugh, Karen Armendariz, Rosemary Joy, Charles Key, Madelyn Lee, Nonie McDonald, Melanie McInerney, Kelly McKean, Catherine Pelizzari

1. Adoption of the agenda
Catherine Pelizzari moved and Melanie McInerney seconded the motion that the agenda be adopted. Passed with all ayes.
2. Approval of the minutes from the February 3, 2021 Board meeting
Dana Arbaugh moved and Karen Armendariz seconded the motion that the minutes be approved. Passed with all ayes.
3. Treasurer's report
To save time, Karen simply reported that the amount of money in the Friends' account is currently \$86,201.
4. New business – book sale
 - a. Schedule – who can work when?
 - Thursday, June 24, SET-UP DAY Everyone who can possibly come!
 - Saturday, June 26 from 1 – 5 pm MEMBERS ONLY (signs on front and back door entrance) – Melanie, Mike, Catherine, Karen (brings cash box and takes it home)
 - Monday, June 28 from 1 – 5 pm (Restock in am) Karen (brings cash box) Catherine, Linda (takes cash box home)
 - Tuesday, June 29 from 1 – 5 pm (Restock in am) Dana (brings cash box and takes it home) Catherine, Rosemary, Charles
 - Wednesday, June 30 from 1 – 5 pm (Restock in am) Dana (brings cash box and takes it home), Catherine, Melanie
 - Thursday, July 1 from 1 – 5 pm (Restock in am) BARGAIN DAY! Linda (brings cash box and takes it home), Rosemary, Nonie
 - Friday, July 2 – MAJOR RESTOCKING OF MATERIALS – Nonie, Melanie, Catherine, Rosemary
 - Saturday, July 3 from 1 – 5 pm OPEN TO PUBLIC – Karen (brings cash box and takes it home), Melanie, Madelyn, Catherine
 - Tuesday, July 6 from 1 – 5 pm, - Karen (brings cash box and takes it home), Madelyn, Catherine
 - Wednesday, July 7 from 1 – 5 pm (BARGAIN DAY if many leftovers) Karen (brings cash box and takes it home), Madelyn, Catherine
 - Thursday, July 8 from 1 – 5 pm (BARGAIN DAY) Dana (brings cash box and takes it home), Rosemary, Charles, Nonie, Catherine
 - Friday, July 9, CLEAN-UP DAY STARTING AT 10 am. Everyone!
(Continuing on Saturday, July 10 if necessary)

Price per inch: \$1.50 per inch

What days are bargain days: July 1, July 7, (if necessary) and July 8

b. Logistics

Advertising: *Milpitas Beat* and *Milpitas Post* (Dana), flyer to members (Melanie) electronic billboard (Kelly), A-frame sign (Nonie) banner (Kelly)

Signs: interior posters and signs (Nonie)

Price signs, including those for bargain days: (Nonie)

Bookmarks for August and September sales: Sales possibly August 6-8 (special pricing books \$7 and media \$3) and probably September Thurs-Sat 23-26, but too uncertain yet to print yet

Cashier table checklist: (Nonie)

Volunteers: sign-in sheet, nametags, instruction sheet (Nonie). Volunteers will be assigned 2-hour shifts and will need to show proof of vaccination.

Paper bags for bargain day: quite a lot in Friends' Room already, but Nonie will order one more bale to be sure.

Recycle bins: how many and when should they be delivered? Nonie will contact Goodwill to bring bins on Wednesday, pick up on Saturday.

Who receives the leftovers: Salvation Army, maybe Elmwood? Better World Books. Nonie will contact receivers. Catherine will print out requirements for Better World Books donations.

5 Adjournment

Dana moved and Rosemary seconded the movement to adjourn the meeting at 11:12 am.